CAMBRIDGE SU REFRESHERS' FAIR 2027: TERMS & CONDITIONS

GENERAL REGULATIONS

1. No alcohol or drugs will be tolerated at the event. Cambridge SU will maintain the right to deny entry to the building to any person they suspect of being under the influence of alcohol or drugs.
2. No 'open food'.
   All food or drink being given out to attendees must be sealed and individually pre-wrapped or prepackaged from a high street supplier.
3. Smoking and vaping inside any venue is illegal and anyone found smoking or vaping will be removed from the event.
4. Amplified sound at your stall must not be at a volume higher than a normal conversation that would be had at the stall. All amplified sounds are strictly prohibited during the accessibility hour.
5. Stickers are banned, please do not give these out at the event or they will be confiscated until the end of the event.
6. No third-party promotions are allowed on any stall.
   This includes, but is not limited to, advertisements on society flyers and the direct distribution of third-party promotional material.
7. Each stall purchased is allocated exclusively to the society that made the purchase. Sharing or transferring stall space to another society or group is strictly prohibited.
8. No flyering in any queues or the areas outside/immediately surrounding the venue is permitted except by prior written consent of Cambridge SU.
9. No posters should be put up anywhere in the venue. These will be removed and destroyed by the stewards; the stallholder may be sanctioned.
10. No cash transactions should be conducted at the fair. Cambridge SU cannot and will not accept any liability for any losses incurred.
11. All items brought into the fair are brought at the risk of the stallholder involved.
12. Only personnel from the hired Estates Team will be permitted to use, touch, or arrange electrical equipment and venue property.
13. Cambridge SU's firearms policy is separate from these T&Cs. Any firearms brought into the venue must comply with these regulations, which are available on the stallholder

pages of the Cambridge SU website and can be requested at activities@cambridgesu.co.uk.

14. Ammunition is banned from the Refreshers' Fair without exception.
15. You must not impede the movement of visitors in the aisles between stalls. The clearances between rows of stalls must be maintained for fire and safety regulations.
16. No more than two people are permitted behind a stall. You may not set up in other areas of the venue outside your stall. You may not conduct any promotional activity anywhere other than behind your stall.
17. If you are using electrical equipment, your equipment must be PAT Tested.
18. Any stall activities beyond distributing promotional materials or speaking with attendees must receive prior approval from Cambridge SU through the submission of a completed risk assessment. Cambridge SU reserves the right to require any activity that has not been appropriately risk assessed and approved to stop immediately.
19. If your activities do not show due consideration to others at the event, you may be asked to stop certain behaviour, or to leave the event. Remarks, behaviour, or language that is aggressive, disrespectful, threatening, intimidating, offensive, or designed to cause harm or disruption is unacceptable and will not be tolerated. This includes activities such as popping balloons or unsafe demonstrations. If you are unsure if your activities fit into this description, please contact Cambridge SU.

Any violation of the above rules may result in the removal of a stallholder from the fair, possible banning from future fairs, and/or other penalties as may be enforced by Cambridge SU, the University of Cambridge, University of Cambridge Estates Team, or the Police.

USEFUL CONTACTS

Before the event:
Prior to the event, your primary contact will be:

activities@cambridgesu.co.uk	0808 1641 222

During the event:
On the day, please use the Cambridge SU Staff for any assistance needed. For strictly urgent matters only, please call the Cambridge SU Reception (0808 1641 222) where your call will be directed to the appropriate person.

After the event:
You must clear your stall when you leave the fair, including any rubbish, banners, or promotional materials. Please use the bins provided.

We welcome feedback from stallholders and will circulate physical feedback forms an hour before the end of the fair, and electronic copies the next working day. The SU Activities Team can be contacted throughout the year to support your society.

You can also view a range of resources on the SU website at cambridgesu.co.uk/opportunities/support.