FLOWCHART OF PROCESSES FOR EXAMINATION RELATED ISSUES
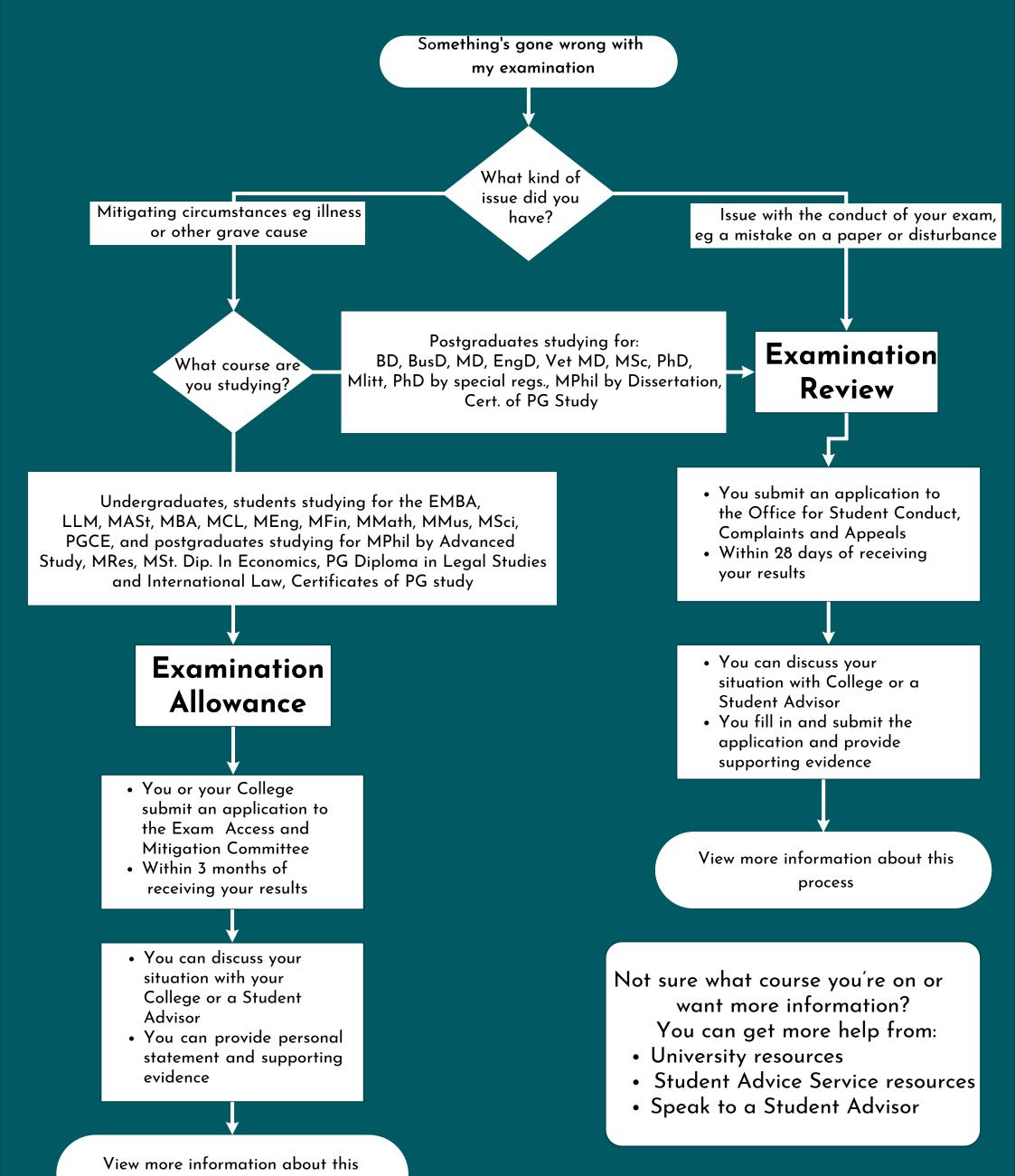
Something's gone wrong with my examination

What kind of issue did you have?

Mitigating circumstances eg illness or other grave cause

Issue with the conduct of your exam, eg a mistake on a paper or disturbance

What course are you studying?

Postgraduates studying for: BD, BusD, MD, EngD, Vet MD, MSc, PhD, Mlitt, PhD by special regs., MPhil by Dissertation, Cert. of PG Study

Examination Review

Undergraduates, students studying for the EMBA, LLM, MASt, MBA, MCL, MEng, MFin, MMath, MMus, MSci, PGCE, and postgraduates studying for MPhil by Advanced Study, MRes, MSt. Dip. In Economics, PG Diploma in Legal Studies and International Law, Certificates of PG study

- You submit an application to the Office for Student Conduct, Complaints and Appeals
- Within 28 days of receiving your results

Examination Allowance

- You can discuss your situation with College or a Student Advisor
- You fill in and submit the application and provide supporting evidence

- You or your College submit an application to the Exam Access and Mitigation Committee
- Within 3 months of receiving your results

View more information about this process

- You can discuss your situation with your College or a Student Advisor
- You can provide personal statement and supporting evidence

Not sure what course you're on or want more information?
You can get more help from:
- University resources
- Student Advice Service resources
- Speak to a Student Advisor

View more information about this process

SU STUDENT ADVICE SERVICE