



Cambridge SU Trustee Board – 09.09.2020

Attendance	Absent
<ul style="list-style-type: none">• Ambrose Chan - AC <i>External Trustee</i>• Aastha Dahal - AD <i>President (PG), Board Chair</i>• Alice Gilderdale - AG <i>Welfare & Community Officer</i>• Andrew Salkeld - AS <i>Student Trustee (UG)</i>• Ben Margolis - BM <i>President (UG)</i>• Gemma Donaldson - GD <i>External Trustee</i>• Howard Chae - HC <i>BME Officer</i>• Laura Davies - LD <i>External Trustee</i>• Ryan Prestil - RP <i>Student Trustee (PG)</i>• Vanessa Chuang Zhen Xuan - VCZX <i>Student Trustee (UG)</i>• Rich Wiltshire - RW <i>CEO</i>• Gabbi Foreman - GF (<i>Minute taker</i>) <i>Head of Membership Engagement, Deputy CEO</i>	<p data-bbox="810 723 868 757">N/A</p> <p data-bbox="810 880 946 913">Apologies</p> <ul style="list-style-type: none">• Pauldy Otermans - PO <i>External Student Trustee</i>

Item	Discussion	Actions
1. Apologies	Pauldy Otermans - PO <i>External Trustee</i>	
2. Conflicts of Interest	None declared	
3. Minutes of the previous Board	TBC the minutes of the previous board meeting.	
4. Matters Arising	N/A	
5. Overview of SU's campaign and priorities	AD introduced the SU "Demand Safe Cambridge" campaign, SW reviewed the key priorities of the campaign which focuses on the safety of students, and the wider community, during the Covid-19 pandemic in the context of the University of Cambridge.	
6. Skills audit of the trustees	AD & RW confirmed a questionnaire will be sent around the trustee board to map the skills within the trustee board, and identify any skills gaps on the board.	RW to circulate skills audit questionnaires.
7. Policy for support of trade unions	<p>AD presented that the SU has a history of working closely with the University and College Union (UCU), and noted that the former Graduate Union (GU) had many members who were a part of UCU. The sabbatical officers are working on a broad number of issues relating to trade unions.</p> <p>Board agreed in principle to treat trade unions as a society, rather than a university department; AD & RW to draft a policy to bring back to the board to review.</p>	AD & RW to draft a policy to bring back to the trustee board for review.
8. CEO Update	<p>RW reviewed the CEO update.</p> <ul style="list-style-type: none"> There is not currently a date when staff can return to the SU building as at present this cannot be done within the Health and Safety regulations 	

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	<ul style="list-style-type: none"> The strategic planning process is being restarted End of year report delayed due to not having an end of year report from the GU yet, hoping to have these from the university by the end of September <p>Board unanimously approved the costs of £3000 for upgrading the server.</p>	
9. CUSU & GU Draft Year End Figures	<p>RW presented the year-end figures and confirmed that Cambridge SU has no bad debt.</p> <p>Former budgeting documents to be circulated to all trustees.</p>	RW to circulate budgets to trustees.
10. Strategy Planning Review	RW reviewed the updated strategy planning document.	RW to circulate the business plan for the merging of CUSU and the GU to the trustees
11. Staff Cost of living pay increase	<p>The board was asked to consider a cost of living pay increase for SU staff; the board unanimously voted for a staff cost of living pay increase.</p> <p>The board voted to increase the cost of living pay increase by either 1.1% or 1.5%; the votes passed to increase by 1.5%.</p> <p>It was confirmed that all staff received a one-off payment of £250 in March to help support the cost of working from home due to the Covid-19 pandemic. There are no plans in place to repeat this payment at present.</p>	
12. Schedule of future meetings	<p>Board unanimously approves the dates of future trustee boards, each starting at 5pm. Confirmed they will be held online for the foreseeable future.</p> <p>RW confirmed 'Away Days' will be short days or afternoons.</p>	RW to circulate hours for the away days to trustees.
13. Date of next meeting	Away Day on 28th October 2020 (time tbc) 9/12/2020 5pm	

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14. AOB		